CONSTITUTION OF THE BRITISH ANTARCTIC SURVEY CLUB

1. NAME:
   1.1 The Club shall be named the British Antarctic Survey Club (hereinafter referred to as the BAS Club).

2. MEMBERSHIP:
   2.1 Membership shall be open to past employees of Operation Tabarin, The Falkland Islands Dependencies Survey, past and present employees of the British Antarctic Survey and close family members of the above.
   2.2 Membership shall also be open to individuals whose work and/or interests in Antarctic matters merit it, particularly in respect of British Antarctic Territory, at the sole and absolute discretion of the BAS Club Committee.
   2.3 Individuals who attain membership via Section 2.2 will not be eligible to hold Officer status on the BAS Club Committee or be a signatory to BAS Club accounts.
   2.4 BAS Club Members are required to complete an application form, giving all details requested, including permission for such to be recorded on a computer database, which would not be released to non-Members.

3. SUBSCRIPTION:
   3.1 BAS Club Members are required to pay an annual subscription, which is due on January 1st of each year.
   3.2 Variations in subscription rates are to be determined by the BAS Club Committee and agreed at the Annual General Meeting (AGM).
   3.3 If a subscription is not paid then the membership will lapse.
   3.4 Members whose subscriptions lapse will be notified by the BAS Club Treasurer. Thereafter, a period of grace will be allowed before the Treasurer issues a final notice.
   3.5 If, after a final notice, there is no response, then the Treasurer may determine that the membership has lapsed and the Membership Secretary will be informed accordingly.

4. OBJECTIVES:
   4.1 To ensure that BAS Club Members are kept in touch with Antarctic activities via the BAS Club website, via Social Media, via the BAS Club Magazine, and by arranging an Annual BAS Club Reunion.
   4.2 To encourage, and assist, as appropriate, other members’ reunions, meetings, lectures, film shows and memorial projects, at the discretion of the BAS Club Committee.
   4.3 To assist, where possible, through a Benevolent Fund, any BAS Club Member or dependant who is in temporary financial difficulties, or who needs temporary assistance that is not provided by government or other agencies.
   4.4 To support projects which document the Antarctic life and the work of BAS Club Members.

5. PRESIDENT AND COMMITTEE:
   5.1 The President has honorary status and is a senior and valued voting member of BAS Club Committee.
   5.2 Five Executive Officers undertake duties as Chairman, Secretary, Treasurer, Membership Secretary and Magazine Editor.
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5.3 Five Ordinary Committee Members fulfill extra and specific roles: Benevolent Secretary, Heritage Secretary, Fuchs Medal Award Secretary, Web and Social Media Co-ordinator, Historical Information Secretary.

5.4 Four of the BAS Club Committee Members shall constitute a quorum at Committee Meetings.

5.5 BAS Club Members may receive a contribution towards expenses incurred in relation to BAS Club matters and in relation to attending Committee meetings, after obtaining prior approval from the BAS Club Committee.

6. ELECTION AND TENURE OF COMMITTEE MEMBERS:
6.1 Any BAS Club Member can make nominations for persons to be elected to the BAS Club Committee to fulfill the positions of the five Executive Officers (see 5.2), and the five Ordinary Committee members (see 5.3).

6.1.1 The specific roles (see 5.3) for the five Ordinary Committee members will be selected for their positions by the BASC committee.

6.2 The name of every candidate, with his or her written consent to nomination, plus the names of the proposer and seconder, must reach the BAS Club Secretary eight weeks before the AGM.

6.3 Nominees shall be elected at an AGM and, if appropriate, in order of the number of votes cast.

6.4 The President should continue in his/her elected position, with review every five years, until there is a mutual agreement between President and BAS Club Committee, with regard to standing down.

6.5 An outgoing President, together with the BAS Club Committee, shall recommend, for approval at an AGM, a person willing to become President for the next five years.

6.6 Committee Members and Officers shall be elected for a period of three years, but may be re-elected, subject to 6.7.

6.6 After three consecutive terms of a 3-year service, a Committee Member or Officer must stand down from the Committee. That person would then be eligible for further service on the Committee after a break of 3 years.

7. CO-OPTED COMMITTEE MEMBERS:
7.1 The Committee shall be empowered to co-opt members of the Club onto the Committee for specific tasks of a temporary nature.

7.2 Co-opted Committee Members shall not be entitled to vote at Committee Meetings, unless they have been co-opted in order to fill a Committee member slot that is vacant.

7.3 Co-opted members may receive a contribution towards expenses incurred in relation to attending Committee Meetings and/or in relation to other approved expenses on BASC matters.

8. RESIGNATION OF COMMITTEE MEMBERS:
8.1 Committee Members who wish to resign, either immediately or at the next AGM, should do so by written notification to the Chairman.

8.2 A replacement may be co-opted immediately, if necessary, with tenure to the next AGM.
9. **EXCLUSION OF COMMITTEE MEMBERS:**
   9.1 Committee Members who fail to attend three consecutive Committee Meetings, in person or via electronic means, without acceptable reason, may be excluded from the Committee.

10. **COMMITTEE DUTIES:**
    The collective duties of the Committee shall include:
    10.1 Managing the general affairs of the BAS Club.
    10.2 Managing the finances of the BAS Club.
        10.2.1 The finances of the Club shall be properly administered and independently examined on an annual basis.
        10.2.2 The Committee shall be empowered to dispense monies in pursuance of the objectives of the Club.
        10.2.3 In the event of the BAS Club being disbanded, its financial assets (excepting those relating to the Fuchs Medal and Laws Prize) shall be donated to an appropriate charity. Funds received from the FCO shall be returned to source.
    10.3 Communicating with Club Members.
    10.4 Managing the Benevolent Fund.
    10.5 Supporting arrangements for the Fuchs Medal Award.
    10.6 Supporting arrangements for the Laws Prize Award.
    10.7 Maintaining appropriate relations with the Polar section of the Foreign and Commonwealth Office (FCO).
    10.8 Maintaining an appropriate relationship with the officials and staff of The British Antarctic Survey.
    10.9 Organizing and planning an Annual General Meeting (AGM) for all its members.
    10.10 Meetings as required between successive BAS Club AGMs.

11. **REVIEW AND AMENDMENT OF THE CONSTITUTION**
    11.1 Every five years the Constitution shall be reviewed by the BAS Club Committee.
    11.2 Proposals for amendment may be initiated by the Committee or by a minimum of twelve Club Members.
    11.3 Proposed amendments must be notified to the Secretary of the BAS Club at least ten weeks before an AGM, and be placed on its agenda.
    11.4 Amendments require a two-thirds majority of members attending at an AGM.

**THIS CONSTITUTION HAS BEEN RATIFIED BY ANNUAL GENERAL MEETING**
**25 JUNE 2017**

Dated ____________________________

Signed:___________________________ BAS Club Chairman

_______________________________ BAS Club Secretary